



2021–2022 Academic Year Verification Worksheet (Independent)

BYU–Hawaii Financial Aid & Scholarships

Independent

Your **2021–2022** Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, BYU–Hawaii Financial Aid & Scholarships will compare your FAFSA with the information on this institutional verification worksheet and any other required documents. If there are differences, your FAFSA information may need to be corrected.

Section A: Student’s Information

 Student’s Last Name First Name MI Student’s BYUH ID #

 Spouse’s Last Name First Name MI Student’s BYUH ID # (if applicable)

 Street Address (include apt. no.)

 City State Zip Code Student’s Email Address

 Student’s Home Phone Number (include area code) Student’s Alternate or Cell Phone Number

Section B: Number of Household Members - List below the people in the student’s household. Include:

- The student.
- The student’s spouse, if the student is married.
- The student’s or spouse’s children if the student or spouse will provide more than half of the children’s support from July 1, 2021, through June 30, 2022, even if a child does not live with the student.
- Other people if they now live with the student and the student or spouse provides more than half of the other person’s support, and will continue to provide more than half of that person’s support through June 30, 2022.

Number in College: Include in the space below information about any household member who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2021, and June 30, 2022, and include the name of the college.

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time (Yes or No)
		<i>Self</i>		

If more space is needed, provide a separate page with the student’s name and ID number at the top.

Section C: 2019 Student Income Information

- 1) Student Tax Filers. Complete this section if the student filed a 2019 Income Tax Return. Check only one of the boxes that apply.
 - A) Student filed taxes in 2019 and used the IRS DRT to transfer income tax return information into their FAFSA.
 - B) Student filed taxes in 2019 and submitted or will submit one of the following income support documents below:
 - 2019 IRS Tax Return Transcript. A 2019 IRS Tax Return Transcript may be requested at www.irs.gov, by clicking "Get Transcript Online" or "Get Transcript by Mail." Be sure to request Tax Return Transcript for 2019.
 - 2019 Signed IRS 1040 Tax Return Forms w/Schedules 1,2 & 3.
 - C) Student filed foreign taxes in 2019 and submitted or will submit a Foreign Tax Form equivalent.

- 2) Student Nontax Filers. Complete this section if the student will not file or is not required to file a 2019 income tax return. Check only one of the boxes that apply.
 - Student **was not** employed in 2019 and did not file nor was required to file taxes. Student submitted or will submit a 2019 IRS Verification of Non-Filing Status Form.
 - Student **was not** employed in 2019 and served a full-time Church mission from _____ to _____ (months) receiving \$ _____ per month in financial support. Student submitted or will submit a 2019 IRS Verification of Non-Filing Status Form.
 - Student **was** employed in 2019 and served a full-time Church mission from _____ to _____ (months) receiving \$ _____ per month in financial support. Employment information provided in table below:

Employer's Name	Annual Amount Earned in 2019	IRS W-2 Provided?
<i>(Example) ABC's Auto Body Shop</i>	<i>\$4,500.00</i>	<i>Yes</i>
Total Amount of Income Earned From Work	\$	

- D) Student **was** employed in 2019 and not required to file taxes. Employment information provided in table below:

Employer's Name	Annual Amount Earned in 2019	IRS W-2 Provided?
<i>(Example) ABC's Auto Body Shop</i>	<i>\$4,500.00</i>	<i>Yes</i>
Total Amount of Income Earned From Work	\$	

Section D: Spouse Income Information

- 1) Spouse Tax Filers. Complete this section if the student filed a 2019 Income Tax Return. Please check only one of the boxes that apply.
 - Spouse filed taxes in 2019 and used the IRS DRT to transfer income tax return information into their FAFSA.
 - Spouse filed taxes in 2019 and submitted or will submit one of the following income support documents below:
 - 2019 IRS Tax Return Transcript. A 2019 IRS Tax Return Transcript may be requested at www.irs.gov, by clicking "Get Transcript Online" or "Get Transcript by Mail." Be sure to request Tax Return Transcript for 2019.

- 2019 Signed IRS 1040 Tax Return Forms w/Schedules 1,2 & 3.

Spouse filed foreign taxes in 2019 and submitted or will submit a Foreign Tax Form equivalent.

2) Spouse Nontax Filers. Complete this section if the student will not file or is not required to file a 2019 income tax return. Please check only one of the boxes that apply.

Spouse **was not** employed in 2019 and did not file taxes.

Spouse **was not** employed in 2019 and served a full-time Church mission from _____ to _____ (months) receiving \$_____per month in financial support.

Spouse **was** employed in 2019 and served a full-time Church mission from _____ to _____ (months) receiving \$_____per month in financial support. Employment information provided in table below:

Employer's Name	Annual Amount Earned in 2019	IRS W-2 Provided?
<i>(Example) ABC's Auto Body Shop</i>	<i>\$4,500.00</i>	<i>Yes</i>
Total Amount of Income Earned From Work	\$	

D) Spouse **was** employed in 2019 and not required to file taxes. Employment information provided in table below:

Employer's Name	Annual Amount Earned in 2019	IRS W-2 Provided?
<i>(Example) ABC's Auto Body Shop</i>	<i>\$4,500.00</i>	<i>Yes</i>
Total Amount of Income Earned From Work	\$	

E. Certifications and Signatures:

Each person signing below certifies that all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Student's Signature (Required)

Date

Spouse's Signature (Optional)

Date

You must complete and sign this institutional verification worksheet and submit all documents to Brigham Young University–Hawaii Financial Aid & Scholarships via the Verification Upload Portal at <https://financialaid.byuh.edu/verification-information>. Our office may also ask for additional information. If you have questions about verification, please contact BYU–Hawaii Financial Aid & Scholarships at financialaid@byuh.edu or 808-675-3313.