



**2019–2020 Academic Year
Satisfactory Academic Progress (SAP) Appeal Form
BYU-Hawaii Financial Aid**

SAP

Student Name: _____ ID#: _____

Email Address: _____ Phone: _____

Request for Exception

- I did not earn at least a 2.0 GPA and 67% of the credits I had attempted.
- I did not earn the minimum credits required for the Pell Grant disbursements I received.
- I have exceeded the allowable number of credits for my declared degree.
- I have previously earned a degree.

Petitions request exceptions to the Brigham Young University-Hawaii Satisfactory Academic Progress Policy require the following.

1. A written evaluation of your academic performance and a current MAP.
2. Completion of a one-page essay from you that addresses the following questions.
 - a. What extenuating circumstances prohibited you from meeting the Satisfactory Academic Progress requirements?
 - b. What changes have occurred that will enable you to meet the Satisfactory Academic Progress requirements in the future?
3. Attach written documentation to substantiate the mitigating circumstances addressed in your essay. (Suggested documentation includes third party letters, such as letters from bishops or other clergy, social service personnel, medical professionals, academic support counseling, etc.)

Certification

By signing below, I certify that the information on this form and all attached documentation is true and complete to the best of my knowledge. I waive my rights to the Family Education Rights and Privacy Act regarding supporting documentation for this petition.

Student's Signature: _____ Date: _____

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|-----------------------------------|--|
| **Office Use Only** | |
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| <input type="checkbox"/> Hold | <input type="checkbox"/> No action taken |
| Comments: | |
| | |
| | |
| | |
| Date: | Committee: |
| | |