



**Brigham Young University–Hawaii  
Travel Request to Return Home**

**\*FOR OFFICE USE ONLY\***

Date Intl Proc. Fee Paid:

Amount Paid:

Receipt #:

Verified By:

Name				ID#			Date		
IWORK:	___ Yes ___ No		IWORK Exit: _____	Discontinuance Completed:		___ Yes ___ No ___ N/A			
Email Address:						Home Region:			
Reason for Returning Home:	<input type="checkbox"/> Graduation <input type="checkbox"/> Mission <input type="checkbox"/> Military Service					Departing Date:			
Going Home After:	Fall _____			Winter _____		Spring _____			

International students who request for airfare assistance to return home to their home country will be covered by the University under the following conditions:

- The student must make advance request through the International Students Services Office a minimum of four weeks prior to their expected departure date.
- All travelers must make travel arrangements through the **BYUH Travel Office** for their fare to be covered by the University.
- If approved, the student will be given a letter to authorize payment of travel. Student must travel home on the soonest flight available within two weeks of last date of class attendance.
- Reimbursement for travel will not be made for tickets purchased without prior approval.
- Travel is for one-way from Hawaii to home country.

Please list the following information for you and your immediate family that will be returning with you.

ID#	Name of Traveler as appears On Passport	Gender	Relationship	Date of Birth	Age	Passport Type

Write a brief statement about your BYU–Hawaii experience and plans for when you return home


<b>Student Signature</b>		<b>Date</b>	
<b>Received By</b>		<b>Date</b>	